

Recruitment Advertisement

Applications are invited from qualified and motivated professionals for the following temporary project positions under project entitled “Strengthening Micronutrient Testing and Servicing Facility for Public Programs and Research in ICMR and Other Government Institutes” funded by Gates foundation, at this institute.

The project will involve strengthening selected laboratories through training, method development and standardization, quality assurance and quality control (QA/QC), and technical mentoring. The research components will include development of microbiological methods for folate estimation, stable isotope studies to assess iron bioavailability and energy expenditure, and validation of point-of-care (POC) diagnostic technologies. The details of project positions are below:

Project Duration: Upto 31.10.2027

Last date to Submit Applications via Email: 30.09.2026

Mode of application:

Apply through email to projectsninoutsourcing@gmail.com

Interested candidates must send:

- A detailed resume (with active phone number)
- Scanned copies of essential qualification certificates and relevant experience documents.

Short-listed candidates will be informed about the further selection process.

Consultant (Micronutrient Research and Laboratory Capacity Building) – One Position

Position Summary

The consultant will oversee the planning, implementation, coordination, monitoring, budgeting and report writing of a multi-component micronutrient research and laboratory capacity-building project. The role involves coordinating laboratory strengthening activities, research studies, quality assurance initiatives, training programs, collaborations with partner laboratories, and ensuring timely achievement of project objectives, deliverables, and compliance with funding requirements.

Emoluments: Rs. 1,20,000/-per month

Age limit : 40 years to 60 years

Key Responsibilities

Project Planning and Coordination

- Develop detailed project implementation plans, timelines, milestones, and work plans.
- Coordinate implementation across multiple partner laboratories and collaborating institutions.
- Monitor project progress against deliverables and timelines.
- Identify implementation bottlenecks and develop mitigation strategies.
- Organize regular project review meetings and prepare meeting minutes.
- Ensure effective communication among investigators, laboratories, collaborators, and funding agencies.

Laboratory Capacity Building

- Coordinate procurement and installation of laboratory equipment.
- Monitor establishment of laboratory infrastructure and testing capabilities.
- Coordinate development and implementation of laboratory SOPs.
- Support accreditation readiness and quality management initiatives.
- Plan and coordinate training workshops for laboratory personnel.
- Organize hands-on laboratory training sessions.
- Coordinate expert visits and mentoring activities.
- Maintain training records and competency assessments.
- Monitor implementation of newly acquired laboratory skills.
- Coordinate implementation of QA/QC systems across participating laboratories.
- Monitor adherence to SOPs and quality standards.
- Coordinate proficiency testing and external quality assessment activities.
- Track corrective and preventive actions.
- Support documentation for laboratory quality management systems.
- Microbiological methods for folate estimation.
- Stable isotope studies for iron bioavailability and energy requirements.
- Validation of point-of-care (POC) diagnostic technologies.

Research Coordination

- Multi-center laboratory evaluations.
- Data collection and study monitoring.
- Coordinate ethics committee submissions.
- Track regulatory approvals and renewals.
- Ensure compliance with institutional and sponsor requirements.
- Maintain study documentation.
- Coordinating regular review meetings with collaborating institutes.

Monitoring, engagement and Reporting

- Liaise with collaborating laboratories and research institutions.
- Coordinate communication with funding agencies.
- Organize stakeholder meetings and scientific advisory committee meetings.
- Facilitate collaborations among investigators.
- Support dissemination of project outcomes.
- Develop project monitoring indicators.
- Track project performance and milestones.
- Prepare monthly, quarterly, and annual progress reports.
- Maintain project dashboards.
- Present progress updates to investigators and stakeholders.
- Coordinate documentation for project reviews.
- Monitor project expenditures against approved budgets.
- Coordinate procurement activities.
- Track equipment, consumables, and resource utilization.

- Assist with financial reporting.
- Coordinate vendor interactions.

Required Qualifications

Essential

- Professionals having proven competency and success in their area of specialization, with at least 8 years of post-qualification experience and should possess minimum Master's degree in Biochemistry, Biotechnology, Microbiology, Nutrition, Life Sciences, Biomedical Sciences, Laboratory Sciences, or a related discipline.

Desirable:

- PhD in: Public Health, Nutrition, biochemistry or any area of Life Sciences involving Clinical Research
- 8 years of experience in project management, public health research, laboratory research coordination and prior experience in multi-institutional stakeholder management.
- Knowledge of Strong project planning and documentation abilities. Knowledge of laboratory quality systems and QA/QC will be an asset, Excellent organizational and communication skills.
- PhD will be considered as 4 year's experience (irrespective of the duration taken to complete degree)
- MPH will not be considered as any experience.

Terms and conditions:

1. The above posts are on a temporary basis.
2. The tenure of the posts is initially for one year.
3. Age, qualifications, etc., will be reckoned as on the last date of receipt of applications.
4. Since, the posts are temporary; the incumbents selected will have no claim for regular appointment at ICMR-NIN or continuation of his/her services in any other project.
5. The terms and conditions of employment will be the same as that of the ICMR guidelines or project positions.


1/c Sr. Administrative Officer
for Director